



**POLICY AND PROCEDURE**  
**Montgomery County**  
**Fire and Rescue Service**

No. 22-03AM

DATE

5/20/06

TITLE

**MCFRS COMMUNICATIONS MANUAL**  
**POLICY**

Page 1 of 2

**Montgomery County Fire and Rescue Service Policy**

**MCFRS COMMUNICATIONS MANUAL**

Issued by: Thomas W. Carr Jr., Fire Chief  
Policy No. 22-03AM

Authority: Montgomery County Code Section 21-2(d)(4)

Supersedes: FRC Policy No. 22-03

Effective Date: May 20, 2006

**SUMMARY:** Effective January 1, 2005, the Montgomery County Council approved Bill No. 36-03, implementing Section 21-3 of the Montgomery County Code, which authorizes the County Fire Chief to have full authority over all fire, rescue, and emergency medical services. The Fire Chief implements and enforces County law, regulations, and policies to effectively administer Montgomery County's Fire and Rescue Service.

**BACKGROUND:** On December 14, 2005, the Fire Chief presented a draft MCFRS Communications Manual, Policy No. 22-03AM, for the consideration and approval of the Fire and Rescue Commission. On February 9, 2006, the Fire and Rescue Commission approved the MCFRS Communications Manual, Policy No. 22-03AM.

**STAFF:** For additional information, please call Beth Feldman, Montgomery County Fire and Rescue Service, on 240/777-2423.

**Sec. 1. Applicability.** This policy applies to all operational and administrative personnel of the Montgomery County Fire and Rescue Service.

**Sec. 2. Purpose.** The functions of receiving calls requesting emergency and non-emergency response assistance, and dispatching personnel to provide firefighting, rescue, and emergency medical assistance services, are provided from the Emergency Communications Center (ECC), located within the Public Services Communication Center (PSCC).

**Sec. 3. Policy.** The MCFRS Communications Manual is implemented by Emergency Communications Center personnel, who coordinate the response of all firefighting, rescue, and EMS services in Montgomery County, and support responses when mutual aid jurisdictions respond to and operate within the County. The attached MCFRS Communications Manual, Policy 22-03AM, directs the operational and administrative functions of the ECC, and applies to all MCFRS operational and administrative personnel.



**POLICY AND PROCEDURE**  
**Montgomery County**  
**Fire and Rescue Service**

No. 22-03AM

DATE

5/20/06

TITLE

**MCFRS COMMUNICATIONS MANUAL**  
**POLICY**

Page 2 of 2

**Sec. 4. Implementation and Enforcement.** The Fire Chief is the implementation and enforcement authority for all policies and regulations of the Montgomery County Fire and Rescue Service.

**Sec. 5. Effective Date.** This MCFRS Communications Manual policy is effective on May 20, 2006.

**Sec. 6. Attachment.** MCFRS Communications Manual, May, 2006.

Attest:

Thomas W. Carr, Jr., Fire Chief  
Montgomery County, Maryland

5/11/06

Date

APPROVED AS TO FORM AND LEGALITY.

OFFICE OF COUNTY ATTORNEY

BY Richard H. McQuill

DATE 5/10/06

Communications manual policy 2006 bf wp